

Surbiton HC Risk assessment for return to phased hockey activity during Covid-19 pandemic

- 18 May 2020
- Updated 1/6/20
- Updated 8 August 2020

Risk Assessed: Phased return to activity during Covid-19			Approved by: SHC Board Written by: Liselle Carey		Date: 18 May 2020 1st update: 1 June 2020 2nd update: 8 August 2020	
What are the hazards?	Who might be harmed?	Controls Required	Additional Controls	Action by WHOM?	Action by WHEN?	Completed
Spread of Covid-19 coronavirus	Members, players, coaches, staff, visitors. Anyone who may come into physical contact with club facilities / remote facilities or staff (eg delivery workers)	<u>Limit numbers and access to club. (Phase 1 from 18 May 2020)</u>	Procedures in place and communicated to users. Only 1:1 coaching sessions. Bookable separate pitch time for members of same household. Clubhouse out of bounds to members. Limited clubhouse access for coaches - only use disabled toilet	SHC Board approval Communications Team Club Manager Club administrator Colts Administrator Head Coach	Immediate	18 May 2020 (ongoing - until government guidance changes).

		<p><u>Limit numbers and access to the Club (Phase 2) from 1 June 2020</u></p>	<p>See policy documents below:</p> <ul style="list-style-type: none"> - Guidance for Members 1:1 Coaching - Guidance to Members for use of pitch during lockdown. - Guidance to coaches. - Coaches agreement for Coaching during lockdown <p>See updated policy documents</p> <ul style="list-style-type: none"> - Continue with 1:1 Coaching <p>Move to small group coaching - 1 coach : 5 players (7 June 2020)</p> <p>Introduce bookable 1:1 and small group sessions to non-members.</p> <p>Bookable zones for Members use (up to 6 players from different households).</p> <p>Communicate new procedures and guidelines.</p> <ul style="list-style-type: none"> - Guidance for small group coaching 	Coaches		<p>1 June 2020 - ongoing / until guidance changes</p> <p>W/C 1 June 2020</p>
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		<u>Limit numbers and access to Club (EH Phase 4) from 8 August 2020</u> <ul style="list-style-type: none"> - Return to competitive play - training and matches - No league or other competitions 	sessions Communicate new procedures and guidelines <ul style="list-style-type: none"> - Stage 4 Guidance - EH Guidance for Participants - EH Guidance for Coaches - EH Guidance for Facilities Ensure all participants sign Participation Agreement	SHC Board Coaches Communications Team Admin staff Clubhouse Manager Covid Officer	w/c 10 August 2020	10 August - ongoing / until guidance changes
Spread of Covid-19 coronavirus	Members, players, coaches, staff, visitors. Anyone who may come into physical contact with club facilities and or remote facilities	<u>Install rigorous track and trace procedures</u>	<ul style="list-style-type: none"> - All club users to register their details at point of entry to SHC and remote facilities using Teamo QR code - Daily attendance registers to be kept for all sessions - Ensure data storage meets GDPR requirements. 	Covid Officer Coaches Admin staff	w/c 10 August	10 August - ongoing / until guidance changes
Spread of Covid-19 coronavirus	Members, players, coaches, staff, visitors. Anyone who may come into physical contact with club	<u>Appoint Covid Officer</u>	Responsible for ensuring guidance is adhered to and communicated. Contact details available to all club members, visitors, England Hockey via Club Portal.	SHC Board	w/c 10 August 2020	10 August - ongoing / until guidance changes

	facilities / remote facilities or staff (eg delivery workers)					
Spread of Covid-19 coronavirus	<p>Members, players, coaches, staff, visitors.</p> <p>Anyone who may come into physical contact with club facilities / remote facilities or staff (eg delivery workers)</p>	<p><u>Need for Self Assessment measures prior to activity at club or remote pitches</u></p> <p><u>Anybody displaying symptoms or who is quarantining should not attend.</u></p>	<p>Communicated to all players, coaches, officials, members, non-members and visitors.</p> <p>Posters, email, newsletters, website</p> <p>All entrants to club must provide evidence of their self-assessment by scanning QR code at entry.</p> <p>Coaches must verbally clarify this at the start of the session.</p>	<p>Covid Officer / committee</p> <p>Coaches</p> <p>Admin staff</p>	w/c 10 August 2020	10 August - ongoing / until guidance changes
Spread of Covid-19 coronavirus	<p>Members, players, coaches, staff, visitors.</p> <p>Anyone who may come into physical contact with club facilities / remote facilities or staff (eg delivery workers)</p>	<p><u>Strict hygiene measures in place.</u></p> <p>Frequent hand washing / use of hand gel where soap and water not available. No sharing of equipment.</p> <p>1:1 Coaching - only coaches to handle balls and equipment such as cones.</p> <p>Phase 2: from 1 June 2020 - Small Group sessions -</p>	<p>Members / coaches encouraged to bring their own hand sanitisers.</p> <p>Spray sanitisers, wipes and hand gel available for members, visitors and coaches in any event.</p> <p>Posters explaining guidance displayed.</p> <p>Club balls sanitised in bleach solution between sessions. New / 'fresh - sanitised balls'</p>	<p>Communications team.</p> <p>Club Manager</p> <p>Head coach / Coaches</p>	Immediate	18 May 2020 Ongoing (until Government guidelines change)

		<p>only coaches to handle balls and equipment.</p> <p>Members booking pitch time to use their own balls. (only members of same household can hire pitch Or 1 player can play with 1 other player from different household following social distancing guidelines.</p> <p>Phase 2: (from 1 June 2020) - groups using free play zones should not share equipment.</p> <p>Phase 4: (from 10 August 2020) - Groups of 30 on pitch - Maintain socially distanced groups of 6 off pitch</p> <p>Continue enhanced cleaning of facilities.</p>	<p>used for each session.</p> <p>Members only touch club balls with sticks.</p> <p>Members advised not to share balls; to clean and wipe all equipment down before and after sessions.</p> <p>Members to label their own balls.</p> <p>Posters explaining guidance displayed.</p> <p>Nominate 1 player in a group to use their own named balls. Other players only use sticks to touch balls.</p> <p>Coaches should ensure that all equipment - balls, cones, goal posts are sanitised after sessions.</p>		w/c 1 June 2020	
Spread of Covid-19 coronavirus	<p>Members, players, coaches, staff, visitors.</p> <p>Anyone who may come into physical</p>	<p><u>Current Government Social distancing measures followed and implemented</u></p>	<p>Areas on pitch marked out with tape, nets and barriers.</p> <p>Use of benches / dugouts prohibited.</p>	<p>Head Coach Other coaching staff</p> <p>Grounds staff</p>	Immediate	18 May 2020 Ongoing (until government guidelines change)

	contact with club facilities / remote facilities or staff (eg delivery workers)	<u>From 10 August move to Phase 4</u>	<p>Posters explaining guidance displayed.</p> <p>Benches / dug outs can be used as long as 2m social distance is adhered to.</p> <p>Max 30 incl coaches in each discrete group while on pitch.</p> <p>Maintain group size of 6 outside pitch and in clubhouse. No group goal celebrations, handshakes etc.</p> <p>Reduce pre and post match meet-times.</p> <p>Avoid use of changing rooms and showers where possible.</p>	<p>Club Manager</p> <p>Covid Officer</p>	w/c 10 August 2020	10 Aug 2020 Ongoing or until guidance changes
Spread of Covid-19 coronavirus	<p>Members, players, coaches, staff, visitors.</p> <p>Anyone who may come into physical contact with club facilities / remote facilities or staff (eg delivery workers)</p>	<p><u>Cleaning and hygiene controls.</u></p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, reception area using appropriate cleaning</p>	<p>Advice on handwashing / use of hand sanitiser communicated - website, newsletter, email, posters. Spray sanitisers and wipes available for members, coaches and visitors in any event.</p> <p>Keep record of daily cleaning</p>	<p>Club manager</p> <p>Coaches / Club manager</p> <p>Coaches</p>	During before and after sessions - ongoing.	18 May 2020 Ongoing (until government guidelines change)

		<p>products and_methods.</p> <p>All equipment incl balls / cones cleaned and disinfected. 1:1 Coaching and Group sessions - only coaches to handle balls and equipment such as cones.</p> <p>Members booking pitch time to use their own balls. (only members of same household can use pitch Or 1 player can play with 1 other player from different household following social distancing guidelines.</p> <p>Phase 2: from 1 June 2020 Members free play up to 6 players from different households - advised not to share equipment.</p> <p>Use of PPE - risk to players and staff of contracting CV-19 considered low due to outdoor environment. No requirement for PPE in this setting</p>	<p>Balls, cones (and other equipment disinfected in bleach solution before, between and after sessions. Club balls sanitised in bleach solution between sessions. New / 'fresh - sanitised balls" used for each session.</p> <p>Members only touch club balls with sticks. Members advised not to share balls; to clean and wipe all equipment down before and after sessions.</p> <p>Members to label their own balls.</p> <p>Nominate 1 player to use own labelled balls. Other players should only touch each other's balls with their stick.</p>			
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Spread of Covid-19 coronavirus	<p>Members, players, coaches, staff, visitors.</p> <p>Anyone who may come into physical contact with club facilities / remote facilities or staff (eg delivery workers)</p>	<p><u>Cleaning and hygiene</u></p> <p>Phase 4: From 10 August 2020</p> <p>Use of PPE for staff cleaning toilets and facilities - risk is moderate when cleaning indoor facilities Enhanced cleaning regime</p> <p>Visible cleaning charts</p>	<p>Discourage sharing of equipment encourage use of own stick, face masks, bibs and GK equipment.</p> <p>Provide masks, gloves and plastic aprons if requested. Encourage frequent hand washing / sanitizing. Use normal cleaning products and dispose of waste securely.</p>	<p>Cleaning staff</p> <p>Bar / Club manager</p>	w/c 10 Aug 2020	10 Aug 2020 Ongoing / until guidance changes
Spread of Covid-19 coronavirus	<p>Vulnerable groups - the elderly; pregnant workers / members; those with underlying health problems considered to be "at risk".</p> <p>BAME community</p>	<p>Discourage use of Club and facilities.</p> <p>Communicate risks in line with current evidence based research and ensure members are aware of measures the club has put in place to mitigate risks</p>	<p>Communication - via newsletter, email, website.</p>	<p>SHC Board</p> <p>Communications team</p>	<p>Immediate</p> <p>(until government guidance changes)</p> <p>10 August 2020</p>	<p>18 May 2020</p> <p>Ongoing (until government guidelines change)</p> <p>Ongoing from 10 aug or until guidance changes.</p>

<p>Risk to health and safety and safeguarding</p>	<p>Members, players, coaches, staff,</p>	<p>Adherence to current and updated Health and Safety and Safeguarding policies.</p> <p>Ensure First Aid is accessible. Educate current First Aid guidance to First Aiders, coaches, managers</p>	<p>SHC Guidelines here</p> <p>Awareness of individual's potential anxiety to return to play after lock down by educating and provide appropriate support</p> <p>Communicate St John Ambulance best practice here</p>	<p>Health and Safety Safeguarding Officer Coaches Managers Membership Manager Covid Officer.</p>	<p>Immediate</p>	<p>Ongoing</p>
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